ARE YOU CAREER READY?

It is critically important for college graduates to display career readiness in order to succeed in the workplace. Through research and collaboration with higher education and corporate professionals, the National Association of Colleges and Employers (NACE) has developed a definition and identified competencies associated with career readiness. *Career readiness is defined as the attainment and demonstration of requisite competencies that broadly prepare college graduates for a successful transition into the workplace.* Consider these skills when preparing to gain experience for your future career.

CRITICAL THINKING/PROBLEM SOLVING
Exercise sound reasoning to analyze issues, make decisions, and overcome problems: obtain, interpret, and use knowledge, facts, and data: demonstrate originality and inventiveness.

Digital Technology
Leverage existing digital technologies to solve problems, complete tasks, and accomplish goals; adapt to new and emerging technologies.

Oral/Written Communications
Articulate thoughts and ideas clearly and effectively to various audiences; demonstrates public speaking skills; able to write/edit memos, letters, and reports.

Leadership
Leverage the strength of others to achieve common goals; use interpersonal and empathetic skills to coach, develop, guide, and motivate others; organize, prioritize, and delegate work.

Teamwork/Collaboration
Build collaborative relationships representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints; work within a team structure

Career Management
Identify and articulate relevant skills, strengths, knowledge, experiences, and areas necessary for growth; navigate and explore options; pursue and self-advocate for opportunities.

Professionalism
Demonstrate personal accountability and effective work habits: punctuality, working productively with others, and time workload management; demonstrate integrity, ethics, and responsibility; learn from mistakes.

Global/Intercultural Fluency
Value, respect, and learn from diverse cultures, races, ages, genders, sexual orientations, and religions; demonstrate openness, inclusiveness, sensitivity, and the ability to interact respectfully and understand differences.