

Take this form with you to either the English Writing Lab in Henderson Hall 353 (Sundays through Thursdays, 7:00 p.m. -10:00 p.m.), or the Academic Support Center, just across from the Student Center. You can set up time for a free tutoring session by calling extension 3590.

Tutoring Referral Sheet

I have advised my student _____ to make an appointment with a tutor to work on the topics I have indicated below. The student should bring along a copy of the assignment and either a rough draft or a copy of a previously graded paper. Please have the tutor call me if she or he has any questions about this student's work.

This work should be finished by the following date: _____

(signature)

(print name)

Date: _____

Office number: _____

Office hours: _____

Phone extension: _____

Class (circle one): De 301 Eng 101 Eng 201 Eng 301 Other:_____

Specific writing skills the student needs to practice:

Sections of *Writing at Carson-Newman College* (or other handbook as specified) with which I have asked the student to be familiar:

Information about the assignment that might help the tutor: