



Master of Applied Social Justice (M.A.A.S.J.) Graduate Studies Application for Admission

Required Application Materials

Admission will not be considered until all application requirements have been fulfilled.

APPLICATION AND APPLICATION FEE Submit your application along with a \$50 application fee.

OFFICIAL TRANSCRIPTS must be submitted directly from the Registrar of all previously attended colleges or universities to the Center for Adult and Professional Studies. The transcript must include the university seal and the highest degree attained.

THREE RECOMMENDATION FORMS must be completed by persons who are appropriate to judge academic, employment, and character qualifications of the applicant. Respondents may not be relatives. A recommendation form is attached and may be reproduced or the reference may submit their referral online at: www.cn.edu/adult

A WRITTEN STATEMENT OF PURPOSE (Vocational Goals) is required for applicants. This may be uploaded at the time of application or mailed/emailed/faxed separately.

A MINIMUM GRE SCORE (Verbal +Quantitative) of 900 or above for verbal and quantitative components from within the past five years (Not required for non-degree seeking students). For School Counseling, a passing score on the appropriate Praxis II taken within the last 5 years may be accepted

AN ENTRANCE INTERVIEW conducted by the graduate faculty must be completed. Arrangement for the interview should be made prior to admission to the program by contacting the graduate admissions office.

PROFESSIONAL RESUME Showing current and past employment experience.

General Instructions

The application form may be completed online, typed, or printed and completed in black ink, and submitted the applications and official transcripts and other application materials to:

**Admissions for Graduate Social Justice Programs
Graduate and Adult Studies
Carson-Newman University
C-N Box 72025
Jefferson City, TN 37760**

**PHONE (865) 471-3223 | Toll Free 1-800-678-9061
EMAIL adult@cn.edu**

IT IS THE APPLICANT'S RESPONSIBILITY to assure that all required documents are on file for the admission which is sought. Please contact the Graduate Admissions office if you have any questions about the application process.

APPLICANT INFORMATION

Legal Name _____
Last First Middle Other
Address _____ M F
City/State/Zip _____
Telephone: Home _____ Cell _____
Business _____ E-mail _____
SSN: _____ Optimal time and type of contact _____
(Optional - For Financial Aid Purposes Only)

PROGRAM OF CHOICE:

_____ MAASJ : Christian Community Development Track

_____ MAASJ: Social Entrepreneurship Track

I am applying for (circle one) FALL SPRING SUMMER YEAR _____

Have you ever been convicted of a criminal offense of any nature? Yes ___ No ___
If yes, explain:

Have you ever attended C-N? Yes ___ No ___ If so, what year(s) _____

Do you have a family member who is an alumnus of C-N? Yes ___ No ___ Relationship _____

How did you learn about the M.A.A.S.J program at C-N? _____

EDUCATIONAL DATA

List all colleges and/or universities attended:

Institution(s)	Dates (to/from)	Degree(s)

Undergraduate major(s) _____

INTERNATIONAL STUDENTS: TOEFL Scores: _____ IELTS Scores: _____ PTE Score: _____

Date(s) taken: _____

REFERENCES

Each reference listed should be given a recommendation form by the applicant (Reference Forms are included in this packet).

(1) Academic Reference

Name _____

Position _____

Address _____

Phone _____

(2) Employment Reference

Name _____

Position _____

Address _____

Phone _____

(3) Character Reference

Name _____

Position _____

Address _____

Phone _____

I certify that the information provided in this application is true and correct. I understand that misrepresentation of any of the information supplied by me is sufficient cause for dismissal from Carson-Newman University.

Signature _____ Date _____

STATEMENT OF PURPOSE

For Admission to Graduate and Adult Studies,
Carson-Newman University, Jefferson City, TN 37760

Name of Applicant: _____

Program for which application has been made: _____

Please submit a clear statement within the space provided of how this degree will help accomplish your personal, professional, and academic goals.

SIGNATURE _____ DATE _____



GRADUATE STUDIES RECOMMENDATION FORM

Name of applicant (type or print): _____

Program for which application has been made: _____

TO THE APPLICANT: Give these evaluation forms to the references listed on your application and request that they mail or deliver the reference forms directly to the address below. Do not include relatives. Urge them to return these forms immediately. Applications will not be processed until the required recommendations are received. Complete the information above and sign in the space indicated below if you agree to waive your rights to examine this evaluation form once it has been completed.

Under the provision of the federal family educational rights and privacy act of 1974 I agree that the recommendation I am requesting shall be held in confidence by officials of Carson-Newman University, and I hereby waive any rights of access I may have to examine it.

Applicant's signature _____ Date _____

TO THE EVALUATOR: The applicant listed above is applying for admission to the Advanced Graduate Studies program at Carson-Newman University. Applicants are asked to identify individuals who can provide information about their academic potential, their character/ethics, and their employment record. This individual is requesting that you provide information to the Graduate Studies Admissions and Appeals Committee to assist in his or her admissions process. If the waiver statement above is not signed, this will be available for the applicant's review. Please mail or deliver the reference forms directly to the address below in a timely manner in order to expedite the evaluation of this candidate's application.

1. How long have you known this applicant? _____
2. In what capacity have you known this applicant? _____
3. Please rate the applicant on each characteristic by indicating the appropriate ranking.

QUALIFICATIONS	Excellent (Upper 5%)	Superior (6-15%)	Good (16-25%)	Average (26-50%)	Below Average (Below 50%)	No Basis for Evaluation
Motivation for graduate work						
Intellectual ability for graduate work						
Level of general knowledge						
Understanding of major field						
Ability to analyze ideas						
Ethical standards and integrity						
Oral English expression skills*						
Written English expression skills*						
Potential in research/scholarship						
Technology knowledge and skills						
Potential in leadership						
Ability to work cooperatively, effectively, and with tact						

Based on your knowledge of the applicant and regarding the program to which the candidate has applied, please indicate your recommendation:

- ____ 1. Strongly recommend admission
- ____ 2. Recommend admission
- ____ 3. Recommend admission with reservations
- ____ 4. Do not recommend admission

Considering the qualifications rated above and the level of your recommendation, please comment on the applicant's suitability for admission to advanced program graduate school. Cite specific strengths and weaknesses regarding the area(s) about which you are most familiar concerning the applicant (academics, character, employment).

*For applicants whose first language is not English, please comment further regarding your judgment of the applicant's proficiency in the use of English:

Signature of Evaluator _____ Date _____

Print Name: _____

Title: _____

Institution/Company/Organization: _____

Address: _____

Phone/e-mail: _____

RETURN RECOMENDATION FORM TO:
Admissions for Graduate Social Justice Programs
Graduate Admissions for the M.A.A.T. Program
Carson-Newman Graduate and Adult Studies
C-N Box 72025
Jefferson City, TN 37760