3. CREATING GRADING RUBRICS FOR WRITING ASSIGNMENTS

1. Identify the criteria
   A. Link to objectives of the assignment.
   B. Have no more than ten ranked items.
   C. Should be specific and descriptive.

2. Weigh the criteria
   A. Will all criteria count equally in the grade?
   B. Should some criteria count more heavily than others?

3. Describe levels of success
   A. Three-point assessment scale: “weak,” “satisfactory,” “strong”
   B. Five or six levels: adding categories like “needs extensive revision,” or “outstanding.”

4. Create and distribute the grid
   A. Sort the specific criteria and levels of success into a table.
   B. Include space for comments.

(Pamela Flash, Associate Director, Center for Writing, University of Minnesota, 2003)