GRADUATE NURSING
STUDENT HANDBOOK
2012-2013
TABLE OF CONTENTS

INTRODUCTION .................................................................................................................. 1
PHILOSOPHY ...................................................................................................................... 2
GENERAL INFORMATION ............................................................................................... 4
  NURSING MAJORS .......................................................................................................... 4
  ADMISSION REQUIREMENTS: MSN ............................................................................... 4
  ADMISSION REQUIREMENTS: POST-MASTERS ....................................................... 5
  ADMISSION REQUIREMENTS: RN-MSN (ADN-MSN) ............................................. 6
CATEGORIES OF ADMISSION ......................................................................................... 7
  READMISSION .............................................................................................................. 7
  TRANSFER CREDIT ...................................................................................................... 8
  EXAMINATION INFORMATION .................................................................................. 8
PROGRESSION THROUGH NURSING PROGRAM ...................................................... 9
  SATISFACTORY PROGRESS ........................................................................................ 9
  RESIDENCY REQUIREMENT ....................................................................................... 9
  GRADING SYSTEM ....................................................................................................... 9
  TEMPORARY GRADES ............................................................................................... 10
  PROBATION/SUSPENSION ........................................................................................ 10
  WITHDRAWAL ........................................................................................................... 10
  GRADUATION ............................................................................................................. 10
CLINICAL INFORMATION ............................................................................................ 11
  NURSING PRACTICUM ............................................................................................. 11
  CLINICAL REQUIREMENTS ..................................................................................... 11
STUDENT CLINICAL DRESS CODE ........................................................................ 12
PRACTICUM GUIDELINES ......................................................................................... 13
PRECEPTOR AGREEMENT AND EVALUATION FORMS ....................................... 16
TEXTBOOKS/RESOURCES .......................................................................................... 29
REFERENCE FORMAT ................................................................................................. 29
STUDENT MEMBERSHIP ON COMMITTEES ............................................................. 29
  NURSING ..................................................................................................................... 29
GRADUATE STUDENT AWARDS ............................................................................... 30
SIGMA THETA TAU INTERNATIONAL – RHO MU CHAPTER .................................. 31
TRANSPORTATION ....................................................................................................... 31
GUIDANCE ..................................................................................................................... 31
HEALTH .......................................................................................................................... 32
LIBRARY .......................................................................................................................... 32
COMPUTER USE ......................................................................................................... 32
RIGHTS AND RESPONSIBILITIES ........................................................................... 32
  ABSENTEE POLICY .................................................................................................... 32
  CLASSROOM ETIQUETTE ......................................................................................... 33
  TARDINESS POLICY .................................................................................................. 33
  CELL PHONE POLICY ............................................................................................. 33
  MAKEUP TESTS ........................................................................................................ 34
  ACADEMIC HONESTY IN NURSING ..................................................................... 34
  EQUIPMENT USE ....................................................................................................... 35
  NEW POLICIES .......................................................................................................... 35
GRIEVANCE PROCEDURE ......................................................................................... 35
STUDENTS WITH DISABILITIES .............................................................................. 36
PRACTICE OF PROFESSIONAL NURSING .............................................................. 36
GUIDELINES TO AVOID UNPROFESSIONAL CONDUCT ..................................... 37
INTRODUCTION

The overall goal of the Master of Science in Nursing program is to prepare the registered nurse for an advanced practice role in nursing within the context of Christian beliefs, values, and behaviors. All specialty tracks meet the necessary requirements of eligibility for the graduate of the MSN program to write the national certification examination as appropriate.

The goal for the Post Master’s Certificate program is to prepare those with a master’s degree in nursing for an additional area of advanced nurse practice within the orientation of Christian beliefs, values, and behaviors. An individual course of study is designed for the applicant to complete the requirements to write the national certification examination in the area of specialty.
PHILOSOPHY

The philosophy of the Programs of Nursing at Carson-Newman College affirms the institutional mission to prepare, through its bachelor's and master's degree programs, educated men and women as servant leaders and world citizens. As an institution, Carson-Newman emphasizes academic excellence and Christian commitment within a caring community. The faculty affirms the liberal arts foundation with its emphasis on the intrinsic value of each person, Christian caring in human relationships, logical understanding of life, appreciation of truth and beauty, and practical solutions for human problems.

The philosophy of the Programs of Nursing expresses the beliefs of the faculty and articulates with the statements of the parent institution's mission and strategic plan. In addition, the philosophy characterizes the faculty's belief about education for clinical nursing practice and about concepts of liberal education and applying them to the metaparadigm of concepts concerning person, environment, health, nursing, and caring.

The faculty views each person as a unique being created by God. Each person, alone and in groups, moves with intentionality toward a fullness of being and possesses intrinsic value, worth, dignity, and freedom of choice and action within the ever changing milieu. The person has a reciprocal relationship with society and its multiple forces.

The faculty believes the environment is individually perceived as well as collectively experienced. The environment is an unstable rapidly paced milieu of political and economic constraints and freedoms which hold a variety of meanings to be deciphered by the individual.

The faculty believes health is a dynamic state of being and becoming. Health is influenced by continuous and reciprocal interactions with an environment which is inclusive, universal, dynamic, and uniquely perceived by each person.

The faculty believes that professional nursing practice is a learned discipline. Nursing is grounded in the domains of education, research, and practice. Nursing practice is an ongoing humanistic process using critical thinking and decision making to assess patterns and functioning and to arrive at caring actions, outcomes, and evaluations with clients. Nursing is sensitive to each person's values and practices of health.

The faculty believes that caring practices include standards of civility, social responsibility, and mutual understanding appropriate for an individual or community. Caring is a personal response that demonstrates commitment to valuing the essence of the person. The caring interaction between two or more persons facilitates health.

The faculty believes that nursing provides health care to persons of all ages from diverse and multicultural populations. The continual change of the health care milieu necessitates nursing's being responsive to societal needs. Practice in the 21st century requires a commitment and accountability to the profession and to the people it serves.
Nursing assumes a responsibility for the creation of a health-promoting environment. Client advocacy and active participation in health care changes are paramount. Nursing offers leadership and vision in promoting freedom of choice and in focusing on ethical issues of care while remaining sensitive to each person’s values and healthcare beliefs.

The faculty believes the scope and diversity of nursing necessitate the synthesis of concepts from nursing, the psychosocial and biophysical sciences, and the humanities. The synthesis of this knowledge, supported by nursing theories and research findings, constitutes the basis for nursing practice.

The faculty believes the baccalaureate nurse is educated through curriculum which is comprised of liberal arts and sciences, humanities, and nursing. Baccalaureate education in nursing prepares a professional who functions autonomously with a focus on the health care needs of clients of all ages in a variety of settings. The baccalaureate nurse explains the rationale for nursing actions and collaborates with the client to determine acceptable outcomes. An integral part of baccalaureate education is the ability to apply knowledge to the promotion of client health.

The faculty believes that the nurse prepared at the master's level has substantive knowledge, competence, and skill and is able to effectively provide and direct client services at an advanced level in the health care delivery system. The master's prepared nurse assumes responsibility and accountability for synthesis of knowledge for specialization and leadership in a select field of nursing practice. An integral part of masters level education is the ability to participate in scholarly investigation of questions that contribute to the disciplines of nursing and health care.

The faculty believes that learners at both undergraduate and graduate level are unique with the potential for personal growth and development. Learners are responsible for their own learning and do this best when knowledge presented has meaning and when the learning milieu is open and supportive. The faculty's role in the learning process is to act as a catalyst and to facilitate learning through a caring relationship. As learning takes place, change occurs in the perceptions, beliefs, values, and/or actions of the learner.

The faculty believes that learning at the undergraduate and graduate level is influenced by previous experiences, values and beliefs. Faculty have the obligation to be active participants in discussions regarding educational, legal, ethical, civic, social, political, professional, and religious issues and to serve as mentors, stimulating independent thinking and sense of inquiry; broadening awareness of the political, social, economic, and religious forces; facilitating the acquisition of relevant knowledge and skills; and promoting commitment to ethical, legal, and professional standards of practice.
GENERAL INFORMATION

Nursing Majors

All nursing majors are assigned a graduate advisor who will closely follow the student's academic progress. Students are required to meet with their advisor each semester during the posted preregistration and registration times. Transfer students from other schools must have their previous work evaluated before being admitted to the program. Transcripts of students with prior college credit will be evaluated on an individual basis. Final approval of transfer credit for required nursing courses must be signed by the Dean or designated representative.

Admission Requirements

MSN Degree

- A bachelor's degree in nursing from a NLN or CCNE accredited nursing degree program.
- Grade point average of 3.00 or higher on a 4.00 point scale for undergraduate work.
- Graduate Record Examination taken within 10 years of application.
- Application and $50.00 nonrefundable application fee.
- One official transcript from all previous undergraduate and graduate college or university course work.
- A recommendation form from each of the following areas: academic, employment, and character.
- Current active unencumbered registered nurse licensure in the state of Tennessee or compact state.
- Completion of criminal background check.
- Letter of personal goals and aspirations.
- Informal interview with graduate faculty including a written component.
- All students will be required to submit a random drug screen during the course of study.
Post-Master’s Certificate Program

The post-master’s certificate programs require an individual course of study to be designed to meet the needs of the student. Upon successful completion of the required course and clinical practicum, the student will receive the appropriate certificate of completion from the Board of Trustees.

Admission Requirements
Post-Master’s Certificate Program

- A master’s degree in nursing from a NLN or CCNE accredited program.
- Grade point average of 3.00 or higher on a 4.00 point scale in the previous master’s program.
- Application and $50.00 nonrefundable application fee.
- One official transcript from all previous graduate college or university course work.
- A recommendation form from each of the following areas: academic, employment, and character.
- A current résumé/vitae.
- Current active unencumbered registered nurse licensure in the state of Tennessee or compact state.
- Completion of criminal background check.
- Letter of personal goals and aspirations.
- Informal interview with graduate faculty including a written component.
- All students will be required to submit a random drug screen during the course of study.
Admission Requirements
RN-MSN (ADN-MSN)

Registered nurses, with an Associate Degree in Nursing or Diploma in Nursing, may apply for admission to the MSN program directly. This program is designed for those interested nurses to move into a Family Nurse Practitioner or Nurse Educator role. A Bachelor of Science in Nursing (BSN) is not awarded with this MSN.

Admission
Registered nurses are required to complete the liberal arts core requirements, as described in the undergraduate catalog for Carson-Newman College, for acceptance into the RN-MSN program. Additionally, they must meet the Graduate nursing admission requirements.
Categories of Admission

1. **Admitted – Degree Seeking Student** - This category means that the candidate has met all the specified requirements for admission into the degree program and that the candidate may take all the course work leading to the degree program to which he/she was admitted.

2. **Provisionally Admitted** - This category is for those who have not met all specified requirements but have been permitted to begin taking courses in a degree program. The provisionally admitted candidate will be sent a letter outlining what must be completed before being fully admitted. In order to be eligible for full admission into the Master of Science in Nursing program the candidate must have a minimum overall GPA of 3.00 prior to the first clinical course excluding Nursing 507. Once the candidate has met the requirements necessary for full admission, the application will be re-evaluated, and the student will be notified of his/her new classification. A maximum of nine graduate hours with C grades or better, taken before being fully admitted, may be applied toward the Master of Science in Nursing degree.

3. **Admitted – Non-Degree Seeking** - This category is for those individuals who want to take courses in the graduate studies program but who are not working toward an MSN degree at Carson-Newman College. A copy of an official transcript showing graduation from a regionally accredited four-year baccalaureate and/or master’s program is also required before graduate credit can be issued. The transcript must be from the institution that granted the baccalaureate or master’s degree. These individuals will be admitted on a space available basis.

4. **Admitted – Non-Degree Certificate-Seeking Student** - This category is for those individuals who want to take courses in a graduate studies program to earn a certificate rather than a graduate degree at Carson-Newman College. Admission would be determined by individual graduate program and the nature of the certificate.

5. **Not Admitted** - This category means that the Graduate Admissions and Appeals Board has reviewed the completed application and has found reason to deny admission. The applicant will be notified in writing of the Board's decision and the reason(s) for the decision.

Readmission

Students accepted into Master of Science in Nursing program must begin course work during the semester of acceptance or apply for readmission to the program. Students withdrawing from the program must apply for readmission before being allowed to continue their course of study. Application for readmission may be requested from the Department of Nursing and Behavioral Health office or the Graduate Admissions office.
Transfer Credit

Six (6) semester hours of graduate credit from a recognized nationally accredited nursing program at a regionally accredited college or university may be transferred to Carson-Newman for advanced health assessment, graduate statistics, nursing theory, or pharmacology. Clinical courses (excluding Nursing 507) will not be accepted for transfer credit. Any transfer course must have been completed with a grade of A or B within three (3) years prior to the semester of enrollment. No correspondence courses will be transferred. If a student wishes to transfer additional graduate hours, the course must be comparable to that offered at Carson-Newman and will be assessed on an individual basis by the course faculty. Evaluation may include (but not be limited to) syllabi, written papers, examination. Written request for transfer credit after enrollment should be submitted to the chair of the Graduate Nursing Curriculum Committee. The request should include the university offering the course, course name, course number, and a catalog description.

Examination Information

Graduate Record Examination (GRE)
The Graduate Record Examination (GRE) is one option students may choose to meet admission testing requirements for certain programs. Phone: 1-800-GRE-CALL for information and scheduling. The GRE code for Carson-Newman College is 1102. Test booklets and information are available in the Graduate Studies Office & Academic Support Center. For students provisionally admitted to Department of Graduate Studies in Nursing, the GRE must be completed and results must be received during the first semester of enrollment.
PROGRESSION THROUGH THE PROGRAM

Satisfactory Progress

A minimum overall GPA of 3.00 is required to remain in academic good standing. A grade of C or better must be made in all courses applying to the Master's degree. A maximum of 9 credit hours with C grades may be applied toward the Master of Science in Nursing.

Residency Requirement

All but six semester hours of course work in the MSN degree must be taken at Carson-Newman College. Courses taken on the Carson-Newman College campus, independent studies, thesis, other research, and clinical practica meet residency requirements.

Grading System

<table>
<thead>
<tr>
<th>Grade</th>
<th>Performance</th>
<th>Grade Points Per Semester Hour of Credit</th>
<th>Department Grading Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Superior</td>
<td>4</td>
<td>93-100</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
<td>85-92</td>
</tr>
<tr>
<td>C</td>
<td>Average</td>
<td>2</td>
<td>78-84</td>
</tr>
<tr>
<td>F</td>
<td>Failing</td>
<td>0</td>
<td>Below 78</td>
</tr>
<tr>
<td>WF</td>
<td>Withdraw Failing</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>WP</td>
<td>Withdraw Passing</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>AU</td>
<td>Audit</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>*I</td>
<td>Incomplete</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>*IP</td>
<td>In Progress</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

* See Temporary Grades for explanation

Repetition of Courses: The last grade with no additional hours attempted will be used in calculating grade averages for only those courses repeated at Carson-Newman College. MSN students may not repeat courses with a failing grade. Any MSN student who receives a grade of “F” in a course will not be allowed to drop the course, even if the F is assigned prior to the last day to drop a course with a W. Any MSN student who receives a grade of “F” will be dismissed from the program. For MSN students who are placed on academic probation, a grade of "C" may be repeated once to regain academic good standing.
Temporary Grades:

I (Incomplete): The student has failed to complete the course in the allowed time due to illness or some justifiable delay. The I will carry no grade points and will not be included in the GPA computation. A grade of F will be assigned if the Incomplete is not removed by the deadline determined by the instructor which can be no later than the end of the next semester regardless of whether or not the student is enrolled at Carson-Newman (the deadline for removing an incomplete grade earned during any summer term is no later than the end of fall semester). No student can graduate with an I on their transcript.

IP (In Progress): To be used for graduate projects or practica that extend beyond one semester. An IP will carry no grade points, will remain on the final transcript, and will not be included in the GPA computation.

Probation/Suspension

When a student fails to maintain academic good standing (see Satisfactory Progress), he/she will be placed on academic probation for one semester. Written notification of probation will be sent to the student. During the semester on probation, the student must work with his/her academic advisor to devise a plan to regain good standing.

Within Graduate Studies in Nursing, any student on academic probation has an opportunity to complete nine additional semester hours of graduate study in order to raise the student's cumulate GPA to 3.0. The student will be dismissed from the program if the cumulative GPA is not raised to 3.0 upon the completion of these nine graduate semester hours.

Withdrawal

Any graduate student voluntarily leaving the college before the close of the term must withdraw officially. The graduate student initiates the withdrawal procedure in the Financial Aid Office.

Graduation

Graduate students are required to complete an application for graduation and submit it with program evaluation to the appropriate department chair by the appropriate deadline. The application for graduation may be found on the Office of the Registrar website and the program evaluation may be completed through C-N connect. **Deadlines are as follows:**

- December graduation: September 1
- May graduation: December 1

Commencement ceremonies are held in December and May. Students are expected to participate in the commencement ceremonies unless sufficient reason is given and absence is approved through the Office of the Vice President for Academic Affairs.
**CLINICAL INFORMATION**

**Nursing Practicum**

Each clinical course requires a supervised practicum with a program-approved preceptor and under the direction of the course faculty. The student cannot be paid for participation in the practicum. Nurse malpractice insurance must be obtained through Carson-Newman College in the fall of the year if the student is to be enrolled in a clinical practicum for that academic year.

**Clinical Requirements**

Prior to enrolling in clinical courses (including advanced health assessment), students must provide proof that the following criteria are valid throughout the semester of each clinical course. The criteria are:

a. current malpractice insurance (minimum of $1,000,000/3,000,000 required) through Carson-Newman College
b. current American Heart Association CPR certification (infant and adult)
c. yearly negative tuberculin test or, if positive, appropriate follow-up as recommended by the American Lung Association
d. rubella titers or MMR series if no immunity
e. hepatitis B vaccine series or acceptable titer or waiver
f. current RN licensure in Tennessee
g. completion of criminal background check
STUDENT CLINICAL DRESS CODE

Clothing is to be appropriate for professional appearance. The following apparel will not be acceptable: jeans, sweatpants, scrubs, shorts, T-shirts as outer garments, midriff tops. Dress length and pant length is expected to present a professional image at all times; comfortable shoes should be worn (remember you will be standing long hours). Shoes must be clean and kept in good repair (tennis shoes, clogs, open-toe or open heel shoes, etc., are not acceptable). Nails must be short, natural, and polish free. Nail decals and nail piercing are not acceptable. Mustaches and beards must be clean and neatly trimmed. Hair must be clean and neatly combed. If dyed, it must be a natural color. Extreme hairstyles are not acceptable.

Appropriate jewelry includes nursing school pins, watch, wedding sets or a small ring (one per hand), one wrist bracelet, one set of earrings. Large or multiple earrings, ear clips, or cuffs are not appropriate for the professional area. Earrings in other body parts must be covered by clothing.

The following is required:

- White lab coat with two (2) large pockets
- The identification name pins will be ordered as a group once you are enrolled in NURS 507 (Health Assessment) and cost approximately $8.00. The name pin will have the following wording:
  - First name and last name, RN
  - Carson-Newman MSN Student
- Stethoscope – good quality model (FNP students)
- Reflex Hammer (FNP students)
- Mobile Electronic Device (student’s choice) – with a minimum of 16 megs of memory – with required drug reference Epocrates Pro.
PRACTICUM GUIDELINES
RESPONSIBILITIES OF THE STUDENT

1. The student should contact faculty during the semester preceding the practicum if specific practicum locations are desired.

2. Prior to the first day of clinical, the student will:

   discuss and receive faculty approval of clinical outcomes prior to meeting with the preceptor or attending clinical,

   meet with the preceptor to arrange the practicum schedule which will remain in effect for the entire semester unless approved by the course faculty,

   discuss clinical outcomes to be achieved by completion of the practicum experience, and

   provide the faculty member and preceptor with a copy of the practicum schedule.

3. Throughout the semester, the student will:

   meet with the faculty for evaluation of clinical performance,

   evaluate his/her own clinical outcomes and provide a copy to the faculty member, and

   complete clinical hours weekly.
1. The preceptor will meet with the student to arrange the practicum schedule and discuss clinical outcomes to be achieved by the student.

2. The preceptor will:

   assist with orientation to the agency,

   communicate with the student on a regular basis to discuss practicum performance and progress toward meeting the clinical outcomes,

   provide feedback to the faculty member concerning the practicum experience when appropriate,

   provide a written evaluation of the student to the faculty member during the middle and final weeks of the practicum,

   meet with the faculty member to discuss practicum performance and attainment of clinical outcomes by the student, and

   provide verification of completion of practicum requirements.
PRACTICUM GUIDELINES
RESPONSIBILITIES OF THE FACULTY MEMBER

1. The faculty member will be available the semester preceding the practicum to discuss possible practicum sites.

2. The faculty member will:

   be available to the student to discuss, approve, and sign clinical outcomes developed by the student prior to clinical,

   meet with the student to approve the practicum schedule,

   act as a resource person to both the student and the preceptor,

   provide feedback to the preceptor and student concerning the practicum experience when appropriate,

   meet with the student to discuss practicum performance and attainment of clinical outcomes, and

   meet with the preceptor to discuss the student's practicum performance and attainment of clinical outcomes.

3. Decisions regarding clinical performance will be based on student, preceptor, and faculty evaluations. The final decision regarding clinical evaluation will be made by the faculty member.
PRECEPTOR/STUDENT AGREEMENT FORM

Name of Agency ________________________________________

Agency Address ________________________________________

Telephone: ____________________ (Cell) __________________

Practicum Requested: ______________________________________

Name of Preceptor(s): ______________________________________

Practicum Dates: (From) ________ (To) ________

Hours/Week: ________________________________________

Graduate Course Title and Course Number: ______________________

Name of Student: ________________________________________

Telephone: (Home) ________ (Work) ________ (Cell) ____________

The above student meets the following criteria:
  Liability Insurance
  CPR Certification
  Negative PPD or documentation of appropriate follow-up
  Rubella Immunity or MMR
  Hepatitis B series or waiver
  Current RN licensure in Tennessee
  Complete criminal background check

The agency has agreed to accept the above named graduate student and provide adequate supervision to facilitate the completion of his/her practicum. The practicum guidelines are attached.

______________________________________  ______________
PRRECEPTOR                                      DATE

______________________________________  ______________
CARSON-NEWMAN COLLEGE                       DATE
GRADUATE STUDENT
Carefully read each statement and circle that response which indicates whether you strongly agree (SA), agree (A), disagree (D), or strongly disagree (SD). Circle NA if you find the statement does not apply or if you find that you have insufficient data to make a reasoned judgment.

1. The agency climate is supportive of the student’s learning needs.  
   SA  A  D  SD  NA

2. The preceptor is willing to communicate in regard to desired learning experiences.  
   SA  A  D  SD  NA

3. The preceptor provides constructive feedback in regard to student performance.  
   SA  A  D  SD  NA

4. The preceptor was readily available for consultation with the student.  
   SA  A  D  SD  NA

5. The preceptor demonstrated expertise in his/her practice.  
   SA  A  D  SD  NA

6. The experience provided the opportunity to increase my knowledge base.  
   SA  A  D  SD  NA

7. The experience provided the opportunity to increase and improve classroom or clinical skills.  
   SA  A  D  SD  NA

COMMENTS:
Please complete the evaluation of the nurse practitioner student you have precepted. Your input is valuable in the evaluation process. Thank you for your assistance.

Please use the following rating scale to assess understanding and performance:

- U – unsatisfactory
- NI – needs improvement
- S – satisfactory

You may add a plus (+) or a minus (−) behind any of the above descriptors.

<table>
<thead>
<tr>
<th>The student demonstrates the following competencies of advanced practice:</th>
<th>Midterm</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. obtain a complete history</td>
<td></td>
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<tr>
<td>2. complete the necessary physical examination</td>
<td></td>
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<tr>
<td>3. report data elicited</td>
<td></td>
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<tr>
<td>4. recognize normal/abnormal findings and values</td>
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<tr>
<td>5. analyze the problem accurately</td>
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<td>6. develop a plan of care</td>
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<td>7. evaluate outcomes</td>
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<tr>
<td>8. provide appropriate patient education</td>
<td></td>
</tr>
<tr>
<td>9. communicate effectively</td>
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<tr>
<td>10. document appropriately</td>
<td></td>
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<tr>
<td>11. establish rapport with the client and staff</td>
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<tr>
<td>12. exhibits Christian leadership in teaching</td>
<td></td>
</tr>
<tr>
<td>13. consults appropriately</td>
<td></td>
</tr>
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</table>
Student Name: ________________________________________________________

Course Number and Title: __________________________________ Semester, Year: ________

Please complete the evaluation of the nurse practitioner student you have precepted. Your input is valuable in the evaluation process. Thank you for your assistance

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- U – unsatisfactory
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- S – satisfactory

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</tbody>
</table>

Comments: ________________________________________________________________

PRECEPTOR/AGENCY ___________________________ DATE ________

STUDENT ___________________________ DATE ________

FACULTY ___________________________ DATE ________

Total number of completed student hours ___________________________
CARSON-NEWMAN COLLEGE  
GRADUATE STUDIES IN NURSING  
PRECEPTOR/FACULTY EVALUATION  
NURSE EDUCATOR  
MIDTERM

Student Name: ________________________________________________________________

Course Number and Title: ___________________________ Semester, Year: ______

Please complete the evaluation of the nurse educator student you have precepted. Your input is valuable in the evaluation process. Thank you for your assistance.

Please use the following rating scale to assess understanding and performance:

U – unsatisfactory; NI – needs improvement; S – satisfactory
You may add a plus (+) or a minus (–) behind any of the above descriptors.

The student demonstrates the following competencies of advanced practice for the nurse educator role:

<table>
<thead>
<tr>
<th>Competency</th>
<th>Midterm</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ensure patient safety</td>
<td></td>
</tr>
<tr>
<td>2. make patient assignments appropriate to meet the learning needs of students</td>
<td></td>
</tr>
<tr>
<td>3. observe and collects data for evaluation of students</td>
<td></td>
</tr>
<tr>
<td>4. provide students feedback to enhance learning</td>
<td></td>
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<tr>
<td>5. contract with students regarding areas of weakness</td>
<td></td>
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<tr>
<td>6. provide summative evaluation of students</td>
<td></td>
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<tr>
<td>7. communicate consistently and effectively with students</td>
<td></td>
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<tr>
<td>8. facilitate clinical conferences with students</td>
<td></td>
</tr>
<tr>
<td>9. document, evaluate, and provide actions indicated regarding student’s performance</td>
<td></td>
</tr>
<tr>
<td>10. establish rapport with students, faculty, and clinical staff</td>
<td></td>
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<tr>
<td>11. demonstrate Christian values and ethical conduct in nursing education</td>
<td></td>
</tr>
<tr>
<td>12. seek consultation when appropriate</td>
<td></td>
</tr>
</tbody>
</table>

Comments: ________________________________

PRECEPTOR/AGENCY ___________________________ DATE __________

STUDENT ___________________________ DATE __________

FACULTY ___________________________ DATE __________

20
Please complete the evaluation of the nurse educator student you have precepted. Your input is valuable in the evaluation process. Thank you for your assistance.

Please use the following rating scale to assess understanding and performance:

- **U** – unsatisfactory; **NI** – needs improvement; **S** – satisfactory
- You may add a plus (+) or a minus (−) behind any of the above descriptors.

<table>
<thead>
<tr>
<th>The student demonstrates the following competencies of advanced practice for the nurse educator role:</th>
<th>Final</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ensure patient safety</td>
<td></td>
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<tr>
<td>2. make patient assignments appropriate to meet the learning needs of students</td>
<td></td>
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<tr>
<td>3. observe and collects data for evaluation of students</td>
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<tr>
<td>4. provide students feedback to enhance learning</td>
<td></td>
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<tr>
<td>5. contract with students regarding areas of weakness</td>
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</tr>
<tr>
<td>12. seek consultation when appropriate</td>
<td></td>
</tr>
</tbody>
</table>

Comments: ________________________________________________________________

PRECEPTOR/AGENCY ______________________________________________________ DATE

STUDENT ______________________________________________________________ DATE

FACULTY ______________________________________________________________ DATE

Total number of completed student hours __________________________
CARSON-NEWMAN COLLEGE
DEPARTMENT OF GRADUATE STUDIES
PROGRAM EVALUATION BY PRECEPTORS

PRECEPTOR NAME ______________________________________  DATE _______

AGENCY ______________________________________________________________

Please complete the following evaluation regarding your experience with Carson-Newman College. Your input is valuable in the evaluation process of our students, faculty, and program. Thank you for your assistance.

Please use the following rating scale:
(1) very poor   (2) poor   (3) average   (4) very good   (5) excellent

1. Students demonstrate competence in the following areas:
   a. Client education  1  2  3  4  5
   b. Consultation/collaboration  1  2  3  4  5
   c. Current knowledge base  1  2  3  4  5
   d. Students function in a moral, ethical manner  1  2  3  4  5
   e. Critical thinking skills  1  2  3  4  5
   f. Assessment  1  2  3  4  5
   g. Diagnosis  1  2  3  4  5
   h. Management of clients  1  2  3  4  5

2. Faculty are available and supportive of students  1  2  3  4  5

3. Faculty are available and supportive to you  1  2  3  4  5

Program strengths:

Areas for program improvement:

Other:

Thank you for your assistance. Responses should be addressed to the following:
Kimberly S. Bolton, PhD, RN, WHNP-BC
Program Director of Graduate Studies in Nursing
Carson-Newman College
C-N Box 71883
Jefferson City, TN. 37760
CARSON-NEWMAN COLLEGE
GRADUATE STUDIES IN NURSING
MID-PROGRAM EVALUATION FORM

What factors made you select Carson-Newman College? Check all that apply.

_____ reputation
_____ scheduling
_____ location
_____ quality of teaching
_____ cost
_____ size of school
_____ philosophy of school
_____ alumnus

How did you learn about Carson-Newman College?

_____ newsletter
_____ mailing
_____ flyer from work
_____ CNC student
_____ employer
_____ college fair
_____ internet or web site

List your most positive experiences at Carson-Newman College.

List your concerns as you continue in the program.

Check ways you are financing your education.

_____ personal funds
_____ parents
_____ employer reimbursement
_____ loan(s)
_____ scholarship(s)

Have you found financial aid from a source other students could use?  Yes  No

If yes, please list source ______________________________________________________

Would you recommend Carson-Newman College to a friend?  Yes  No

Please explain your answer to the above.
CARSON-NEWMAN COLLEGE
DEPARTMENT OF NURSING AND BEHAVIORAL HEALTH
GRADUATE STUDIES OF NURSING
STUDENT INFORMATION/EXIT INTERVIEW

<table>
<thead>
<tr>
<th>Name</th>
<th>Last</th>
<th>First</th>
<th>Middle</th>
<th>Maiden</th>
<th>Nickname</th>
</tr>
</thead>
</table>

Date of Birth _________________ Sex _________________

Permanent Address ________________________________________________

Phone _____________________________ Cell Phone ______________________

E-mail (non C-N) ______________________ Other _______________________

It is important for us to stay in touch with you. Please help by giving additional information.

Anticipated Name Change ____________________________________________

When do you anticipate you will take the certification exam? ______________

Which certification exam? ____________________________________________

I have accepted a position at __________________________________________

Would you be interested in being a preceptor for our graduate program?

Other plans for after graduation?

Long Term Goals (5 years)?
Carefully consider each of the following statements and rate your answer according to the following scale: 1 – Poor, 2 – Fair, 3 – Good, 4 – Very good, 5 – Excellent, N/A – Not Applicable

<table>
<thead>
<tr>
<th>The program provided me with the ability to:</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Demonstrate competence in advanced practice nursing skills within existing or emerging health care delivery systems.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>2. Demonstrate Christian leadership in guiding and teaching clients and families, and facilitating the development of community systems, in collaboration with other providers, in provision and management of client care.</td>
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<tr>
<td>3. Provide consultation and care to individuals, families, and communities within the contexts of cultural awareness, social concern, aesthetic sensitivity and personal responsibility for health.</td>
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<tr>
<td>4. Use current research activities and scholarly works to improve and evaluate nursing practices and client outcomes.</td>
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<tr>
<td>5. Demonstrate Christian values and ethical conduct in the exercise of clinical practice and professional leadership.</td>
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<tr>
<td>6. Serve, through collaboration and informed leadership, as a change agent within the profession.</td>
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<tr>
<td>7. Demonstrate the use of independent decision making and critical thinking skills in the advanced practice of nursing and health care delivery.</td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>
The strengths of the Master of Science in Nursing at Carson-Newman College were:

The limitations of the Master of Science in Nursing at Carson-Newman College were:

Comments:
The program provided me with the ability to: | 1 | 2 | 3 | 4 | 5 | N/A |
---|---|---|---|---|---|
1. Establish an academic and clinical environment that provides leadership in curriculum, instruction, and evaluation within the contexts of cultural awareness, social concern, aesthetic sensitivity, nursing education, and personal responsibility for the learning of students |
2. Demonstrate Christian values and ethical conduct in the exercise of nursing education and professional leadership |
3. Use current research findings and scholarly work to improve and evaluate the science of nursing and nursing education |
4. Serve, through collaboration and informal leadership as a change agent within the profession of nursing and education |
5. Demonstrate the use of independent decision making and critical thinking skills in the development of curricula based on the mission of the program and institution in the advanced practice of nursing and education |
6. Demonstrate a collaborative approach to improve societal and health care needs through nursing education to facilitate the enactment of best practices
The strengths of the Master of Science in Nursing at Carson-Newman College were:

The limitations of the Master of Science in Nursing at Carson-Newman College were:

Comments:
TEXTBOOKS/RESOURCES

Textbooks should be purchased as soon as possible following the first class meeting. All non-purchased nursing textbooks will be returned to the publisher two (2) weeks after the semester begins. If unable to purchase books at this time, arrangements should be made with the bookstore to hold a textbook. FNP students are required to purchase a mobile electronic device of their choice (minimum of 16 megs of memory). The electronic drug reference called Epocrates Pro is required.

REFERENCE FORMAT

All written assignments excluding the thesis will use the APA Format for writing style, formatting, and referencing style. The most recent edition of the Publication Manual of the American Psychological Association will be followed. APA manuals are available in the Campus Bookstore. The thesis uses a combination of the Thesis Manual and APA Manual for writing style, formatting, and referencing style. The Thesis/Advanced Practice Project Manual can be found on C-N Online/Edvance 360 under Communities – Graduate Nursing Students.

STUDENT MEMBERSHIP ON COMMITTEES

Students may be nominated to college and departmental committees in which they have an interest and are willing to serve. Acceptance of students on committees rests with each committee. The role of the student is to represent the ideas and perspectives of their peers in departmental committees, to participate in the general work of the committee, and to act as a liaison between students and faculty.

Nursing

The Nursing Curriculum Committee and Nursing Student Affairs Committee shall each have representatives from the undergraduate and graduate programs. The representatives from the undergraduate program will include one student from each of the following levels: sophomore, junior, and senior. The representatives for the graduate program will include one first-year and one second-year student. Student representatives will be elected by their respective class in September of each year and will serve during that academic year. The junior, senior, first-year, and second-year graduate student members shall have voting privileges; each student’s vote will count as ½ vote. The sophomore student shall be a non-voting member. The senior student and the second-year graduate student from the Nursing Student Affairs Committee will serve on an ad hoc committee for the purpose of planning and organizing the annual Celebration of Excellence program. Students shall not serve in activities of the committee which include review of student records or discussion of a specific student.
Nursing Curriculum Committee Functions:
1. Formulate, review, and revise the outcomes, purposes, and organization of the curriculum in keeping with the philosophy of the college and of the programs of nursing
2. Establish, review, and recommend format for course syllabus
3. Approve all new course proposals
4. Formulate, review, and revise the methods and forms for evaluation of student progress and performance
5. Implement program evaluation as outlined in the Systematic Plan of Evaluation
6. Perform other functions as determined by the department chair or program faculty

Nursing Student Affairs Committee Functions:
1. Coordinate recruitment efforts for the undergraduate and graduate programs with those of the college recruitment office and Office of Admissions
2. Work collaboratively with the Office of Admissions, Office of Financial Assistance, and Office of the Registrar
3. Review and recommend revisions of the undergraduate and graduate college catalogs
4. Plan and implement Celebration of Excellence and other activities recommended by department chair, program faculty, or students
5. Maintain a current Undergraduate and Graduate Student Handbook
6. Provide for periodic student-faculty information/discussion sessions
7. Perform other functions as determined by the department chair, program faculty, or students

GRADUATE STUDENT AWARDS

MSN Achievement Award: Family Nurse Practitioner
This award is presented by graduate nursing program faculty to the graduate student showing consistently high quality clinical performance in all clinical areas. The student must have a minimum cumulative GPA of 3.25. The award represents high achievement in nursing and is presented at the annual Celebration of Excellence Ceremony.

MSN Achievement Award: Nurse Educator
This award is presented by graduate nursing program faculty to the graduate student showing consistently high quality in development and implementation in the teaching role. The student must have a minimum cumulative GPA of 3.25. The award represents high achievement in nursing and is presented at the annual Celebration of Excellence Ceremony.

Contribution to Nursing Science Award
This award is given yearly to a graduate student to recognize work that has made a significant contribution to the science of nursing. The recipient of the award will be selected by the graduate nursing program faculty based on the following criteria:
1. The finished thesis/project has the potential to make a significant improvement to patient outcome.
2. The thesis/project is scholarly, focusing on a nursing concept or problem.
3. The student is able to articulate an understanding of the significance of the thesis/project, findings from the work done on the thesis/project, and implications of the thesis/project findings.

4. The student has a plan for dissemination of the knowledge.

The award, consisting of a plaque, will be awarded at the annual Celebration of Excellence ceremony.

**SIGMA THETA TAU INTERNATIONAL – RHO MU-AT-LARGE CHAPTER**

The Carson-Newman College Honor Society of Nursing was established in 1998 to recognize and further the scholarship of Carson-Newman nursing students, alumni, and appropriate community nursing leaders. The Rho Mu chapter of Sigma Theta Tau (the international nursing honor society) at Carson-Newman College was established in April, 2002. In November 2006, Rho Mu Chapter at Carson-Newman College and the Nursing Honor Society at Tennessee Wesleyan College united to form Rho Mu-at-Large Chapter.

The purpose of this honor society shall be to:
1. Recognize superior achievement
2. Recognize the development of leadership qualities
3. Foster high professional standards
4. Encourage creative work
5. Strengthen commitment to the ideals and purposes of the profession.

Invitations to join Sigma Theta Tau will be extended to master’s students who have a GPA of 3.5 on a 4.0 scale and have completed one-fourth of the program of study. The membership committee recommends potential candidates to the full membership of the organization for a decision.

**TRANSPORTATION**

All students are required to have access to a car for transportation in clinical courses.

**GUIDANCE**

Counseling Services: If personal, academic, or vocational concerns arise, Counseling Services (located in the Wellness Center) can help you prioritize and/or learn new ways of dealing with developmental issues.

Life Directions Center: This office is located on third floor of Baker Building and can assist you with problems dealing with advising, tutoring, academic problems, study skills, and difficulties which seem not to fall into any particular category. This office will attempt to help you find out who needs to know about your individual problem. Students who have been determined to have or feel they may have a learning disability should contact Mr. David Humphrey in the Kathleen Manley Wellness Center at 865-471-3268.
HEALTH

Refer to the Eagle Handbook for information about health care and insurance.

LIBRARY

Nursing students are expected to utilize library facilities in preparation for both classroom and clinical experiences. Refer to the Eagle Handbook and the Library Handbook for specific services offered. CINAHL, PUBMED, First Search, Sigma Theta Tau nursing research, and other databases are available.

COMPUTER USE

All hardware, software, and documentation contained in any computer lab at C-N are either owned or licensed by Carson-Newman College. Any unauthorized removal, duplication, or reproduction is unlawful and prohibited.

College: All students are eligible to use the computer labs across campus when they are available for general use. Check schedules on the door or the computer network menu for available times. Student monitors are available for limited help during these times. All computers located in these labs are connected to the network.

Department: Use of the computer lab located in Heritage Hall South is available 8:00 a.m. – 4:30 p.m., unless otherwise reserved. Computers in this lab are connected to the network. The PASW statistical program is available in this lab.

NO FOOD OR DRINK is permitted in the computer laboratory.

NO CELL PHONE USAGE is permitted in the computer lab.

RIGHTS AND RESPONSIBILITIES

Absentee Policy

There are no free absences within the department of nursing for either classroom or clinical instruction. All clinical absences will require a make-up day. The student will be responsible for making up any work missed during the classroom instruction. The following guidelines will be used for determining what constitutes an absence:

1. Not attending class or clinical
2. Leaving class after a test or after the class break
3. Receiving three tardies
4. Leaving early for an appointment

Students who are absent from a class two times the number of times that class meets in a two-week period will receive a full letter grade reduction of the student’s final grade.
Absences related to documented unforeseen circumstances such as prolonged illnesses, hospitalizations, or family crises will be evaluated on an individual basis by the course instructors. The amount of clinical absences that will result in a clinical failure for the semester will be up to the individual course coordinator.

**Classroom Etiquette**

Nursing students are expected to adhere to the codes of professionalism as set forth by the Tennessee Nurse Practice Act in both the classroom and clinical settings. In addition to the Tennessee Nurse Practice Act, the following are additional guidelines and expectations for the classroom setting:

1. Be on time to class; this includes being in your seat and ready to take notes.
2. Be respectful of other students and faculty during discussions and lectures.
3. Be polite to others.
4. Do not leave the classroom or clinical setting unless so directed by the instructor of the course.
5. All cell phones must be in the off position and put away.
6. Students are not to schedule any appointments of any kind during scheduled class or clinical days.
7. Personal computer use during class must be course related/specific.

**Tardiness Policy**

All students are expected to be on time and prepared for all scheduled classes. Students who are late to class will be issued a tardy. Receiving a tardy three times will result in an absence (see absentee policy).

All students are expected to be on time and be prepared for all clinical. Tardiness to clinical will not be tolerated. The first time a student is late he/she will receive a warning. The second time a student is late he/she will be sent home for that clinical day and will have to make up that day at a later time. The third time a student is late he/she will receive a clinical failure for the semester.

**Cell Phone Policy**

**NO CELL PHONES** permitted in the classroom. Use of the cell phone during class or clinical will result in the following:

1. Use of cell phone during classroom time or leaving the classroom to answer the cell phone will result in the student being asked to leave the class for the day and will count as an absence.
2. Use of the cell phone during clinical will result in a clinical failure for the semester (zero tolerance).
3. Use of Epocrates Pro on cell phones will be allowed in the clinical area, but the cell phone must be silenced.

Make Up Exams

All make up exams will be provided to the student only on Reading and Study day.

Academic Honesty in Nursing

The profession of Nursing requires a high level of personal integrity and ethical behaviors. At Carson-Newman College, the nursing faculty believe that the values of personal integrity and ethical behavior are consistent with the Christian worldview. Academic honesty is an integral part of personal integrity and ethical behaviors and is an expectation of all students completing professional nursing education at Carson-Newman College. Faculty, students, and staff share the responsibility for ensuring that personal integrity and ethical behaviors are not compromised.

The following are examples of compromised academic integrity. The list is not all inclusive.

1. Cheating
   a. Giving or receiving aid on tests, assignments, or book reviews
   b. Removing and/or copying test questions
   c. Unauthorized collaboration with other students on any academic work

2. Fabrication
   a. Inventing or falsifying information, data, or citations
   b. Altering documents that are a part of academic records
   c. Falsifying or altering clinical documentation

3. Plagiarism
   a. Literal repetition of another author’s or person’s work without acknowledgement of that author or person.
   b. Borrowing another’s ideas and representing them as your ideas.
   c. Using another person or organization to prepare your academic work.

Violation of academic honesty will be addressed by the course faculty. After hearing the student and considering all of the evidence, sanctions will be assessed if guilt is determined. These sanctions are as follows:

1. First offense
   a. A grade of $F$ on just the suspect course work or
   b. A grade of $F$ in the course or
   c. Dismissal from the program.
2. Second offense
   a. Dismissal from the program and
   b. Ineligibility for readmission

Any finding of violation of academic honesty and the sanction applied or recommended shall be reported to the Provost who shall assess any sanction more severe than loss of credit for the course. A student may appeal a finding and/or a sanction assessed to the Life Directions Center as directed in the nursing student handbook. Otherwise, no appeal shall be allowed. A note regarding the charge and the sanction will be placed in the student’s academic file.

**Equipment Use**

Anyone borrowing lab equipment must sign for the specific piece of equipment on a form maintained in the Health Assessment or Clinical Skills Laboratory. A graduate faculty member must obtain the equipment and ensure that the form is signed when the equipment is borrowed and when it is returned.

A grade of incomplete will be issued if equipment is not returned. The incomplete will be changed to the earned grade when equipment is returned or is replaced. In the event of equipment breakage due to accidents or misuse, the borrowing person is responsible for paying for the replacement of the equipment.

**New Policies**

New policies and changes in policies will be published annually in the Graduate Nursing Student Handbook. Students are responsible for knowledge of and compliance with policies published in the Graduate Nursing Student Handbook, Eagle Student Handbook, and C-N Graduate Catalog. All three documents may be accessed from the Carson-Newman website (www.cn.edu). Students will receive notification of any policies approved between issues of the Graduate Nursing Student Handbook. Students will sign a form stating that they are aware of the location and the significance of the Graduate Nursing Student Handbook. This form will be placed in the student’s folder.

**GRIEVANCE PROCEDURE**

The purpose of the grievance procedure is to protect the student’s rights in academic and other matters if the student feels that they have been treated unfairly. Grievances related to policies must pertain to the implementation of policies and may not contest the substance of these policies.

A student who feels that he/she has been treated unfairly must notify the appropriate person and submit a letter describing the formal complaint (an incident of unfairness and how the policy implementation was inappropriate) within five working days. A conference will be held with the student, his/her academic advisor, and the faculty
A written record of the conference will be given to the student and a copy placed in the student’s file.

If the problem is not rectified at the above level, the student should notify the Program Director in writing based on the criteria above. The Program Director will review all documents submitted and a written response will be sent to the student within five working days. A copy of the formal complaint and the written response will be placed in the student’s file.

If the problem is not rectified at the Program Director level, the student should notify the Department Chair in writing based on the criteria above. The Department Chair will review all documents submitted and a written response will be sent to the student within five working days. A copy of the formal complaint and the written response will be placed in the student’s file.

If the student is not satisfied with results at this point, a formal grievance should be filed. A student who wishes to file a grievance should follow the procedure outlined in the 2012-2013 Eagle Student Handbook (available online at http://www.cn.edu/studentaffairs) and should contact the Life Direction Center, Baker 3rd floor, 865-471-3567.

STUDENTS WITH DISABILITIES

Any student with a special documented disability (learning, sight, hearing, mobility, etc.) which may affect class activities should contact Mr. David Humphrey, dhumphrey@cn.edu or 865-471-3268, Kathleen Manley Wellness Center. Students will be required to provide appropriate documentation of disability.

PRACTICE OF PROFESSIONAL NURSING

Carson-Newman College graduate students are enrolled in a nursing program approved by the Tennessee Board of Nursing and therefore may practice professional nursing at the graduate level only while under the supervision of the nursing faculty.

"Professional Nursing" is defined as the practice of professional nursing meaning the performance for compensation of any act requiring substantial specialized judgment and skill based on knowledge of the natural, behavioral, and nursing sciences, and the humanities as the basis for application of the nursing process in wellness and illness care.

Professional nursing includes:

1. responsible supervision of a patient requiring skills and observation of symptoms and reactions and accurate recording of the facts;

2. promotion, restoration, and maintenance of health or prevention of illness of others;
(3) counseling, managing, supervising, and teaching of others;

(4) administration of medications and treatments as prescribed by a licensed physician, dentist, podiatrist, or nurse authorized to prescribe pursuant to TCA Section 63-7-123;

(5) application of such nursing procedures as involve understanding of cause and effect; and

(6) nursing management of illness, injury, or infirmity including identification of patient problems.

GUIDELINES TO AVOID UNPROFESSIONAL CONDUCT

Students are expected to conduct themselves in a manner appropriate to the nursing profession. Therefore, they are expected to avoid behaviors identified in the Guidelines for Unprofessional Conduct as identified by the Tennessee Board of Nursing. A copy follows. Documentation of any of these behaviors can result in course failure.

Unprofessional conduct, unfitness, or incompetency by reasons of negligence, habits or other causes, as those terms are used in the statute, is defined as, but not limited to, the following:

a. Intentionally or negligently causing physical or emotional injury to a patient;

b. Failure to maintain a record for each patient which accurately reflects the nursing problems and interventions for the patient and/or failure to maintain a record for each patient which accurately reflects the name and title of the nurse providing care;

c. Abandoning or neglecting a patient requiring nursing care;

d. Making false or materially incorrect, inconsistent, or unintelligible entries in any patient records or in the records of any health care facility, school, institution, or other work place location pertaining to the obtaining, possessing or administration of any controlled substances as defined in the Federal Controlled Substances Act;

e. Unauthorized use or removal of narcotics, drugs, supplies, or equipment from any health care facility, school, institution or other work place location;

f. The use of any intoxicating beverage or the illegal use of any narcotic or dangerous drug while on duty in any health care facility, school, institution or other work place location;

 g. Being under the influence of alcoholic beverages, or under the influence of drugs which impair judgment while on duty in any health care facility, school, institution or other work place location;

h. Impersonating another licensed practitioner;
i. Permitting or allowing another person to use his or her license for the purpose of nursing the sick or afflicted for compensation;

j. Revocation, suspension, probation, or other discipline of a license to practice nursing by another state or territory of the United States for any act or omission which would constitute grounds for the revocation, suspension, probation, or other discipline of a license in this state;

k. Practicing professional nursing in this state on a lapsed (state) license or beyond the period of a valid temporary permit;

l. Assigning unqualified persons to perform functions of licensed persons or delegating nursing care functions and tasks and/or responsibilities to others contrary to the Nurse Practice Act or rules and regulations to the detriment of patient safety;

m. Failing to supervise persons to whom nursing functions are delegated or assigned;

n. Aiding, abetting, assisting or hiring an individual to violate or circumvent any law or duly promulgated rule intended to guide the conduct of a nurse or any other licensed health care provider;

o. Exercising undue influence on the patient including the promotion or sale of services, goods, appliances, or drugs in such a manner as to exploit the patient for financial gain of the nurse or of a third party;

p. Discriminating in the rendering of nursing services as it relates to race, age, sex, religion, national origin, or the condition of the patient;

q. Violating confidentiality of information or knowledge concerning the patient, except when required to do so by a court of law;

r. Failing to take appropriate action in safeguarding the patient from incompetent health care practices;

s. Failing to report, through proper channels, facts known to the individual regarding incompetent, unethical or illegal practice of any health care provider;

t. Over-prescribing, or prescribing in a manner inconsistent with 1000-4-.08 and 1000-4-.09 Rules of Tennessee Board of Nursing;

u. Practicing professional nursing in a manner inconsistent with T.C.A. § 63-7-103.

v. Performing nursing techniques or procedures without proper education and practice;

w. Engaging in acts of dishonesty which relate to the practice of nursing.
PROFESSIONAL STANDARDS FOR NURSING

The profession of nursing requires a high level of personal integrity and ethical behaviors. At Carson-Newman College, the undergraduate and graduate departments of nursing believe that the values of personal integrity and ethical behaviors are consistent with the Christian worldview. Professionalism is the consistent demonstration of these values and behaviors in all interactions and includes the individual’s accountability for the actions.

### HONESTY/INTEGRITY

<table>
<thead>
<tr>
<th></th>
<th>Inappropriate – Too Little</th>
<th>Appropriate</th>
<th>Inappropriate – Too Much</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Truthfulness</strong></td>
<td>Untruthful; misrepresents position/status; misuses resources; falsifies data, cheats, plagiarizes</td>
<td>Exhibits forthrightness and truthfulness; trustworthy; identifies status/position appropriately; displays honesty at all times</td>
<td>Truthful to the point of blatant insensitivity; tactless</td>
</tr>
<tr>
<td><strong>Adherence to ethical principles</strong></td>
<td>Engages in unethical behavior (e.g., acceptance of inappropriate gifts, violating professional boundaries, theft, fraud, plagiarizes)</td>
<td>Models ethical behavior</td>
<td>Sanctimonious; intolerant</td>
</tr>
<tr>
<td><strong>Adherence to standards of practice</strong></td>
<td>Unaware of resources, requirements or position/status of professional nurse</td>
<td>Functions within the scope and standards of practice for nursing</td>
<td>Inflexible; overly dependent on rules</td>
</tr>
</tbody>
</table>

### RESPONSIBILITY/RELIABILITY/DEPENDABILITY

<table>
<thead>
<tr>
<th></th>
<th>Inappropriate – Too Little</th>
<th>Appropriate</th>
<th>Inappropriate – Too Much</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Punctuality</strong></td>
<td>Exhibits a consistent lack of punctuality (comes late or leaves early); does not adhere to deadlines</td>
<td>Punctual; meets deadlines</td>
<td>Values timeliness over quality</td>
</tr>
<tr>
<td><strong>Compliance</strong></td>
<td>Does not comply with policies, rules, regulations and/or laws; does not attend required classes/clinical</td>
<td>Complies with policies, rules, regulations and laws; attends required classes/clinical</td>
<td>Inflexible; overly reliant on rules; rule-bound to the point of obstructionism</td>
</tr>
<tr>
<td><strong>Prioritization</strong></td>
<td>Personal affairs take priority over professional activities</td>
<td>Shows appropriate balance between personal and professional life</td>
<td>Professional activities compromise personal and/or family life</td>
</tr>
<tr>
<td><strong>Accountability</strong></td>
<td>Overlooks</td>
<td>Confront or reports</td>
<td>“Above the law”, not</td>
</tr>
</tbody>
</table>
### ALTRUISM: CONCERN FOR THE WELFARE AND WELL-BEING OF OTHERS

<table>
<thead>
<tr>
<th></th>
<th>Inappropriate – Too Little</th>
<th>Appropriate</th>
<th>Inappropriate – Too Much</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concern for others</td>
<td>Concern for self supersedes concern for others; self-centered; selfish; unwilling to extend self</td>
<td>Shows appropriate concern for others; goes the extra mile without thought of reward; able to listen therapeutically</td>
<td>Selfless to the point of taking needless risks; overextends self to own detriment</td>
</tr>
</tbody>
</table>

### RESPECT FOR OTHERS (peers, faculty, hospital and administrative staff)

<table>
<thead>
<tr>
<th></th>
<th>Inappropriate – Too Little</th>
<th>Appropriate</th>
<th>Inappropriate – Too Much</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appearance</td>
<td>Poor hygiene; sloppy/dirty clothing</td>
<td>Appropriately groomed and clean</td>
<td>Extremes of dress; provocative</td>
</tr>
<tr>
<td>Interactions/attitudes</td>
<td>Arrogant; overcritical of others; demeans those in subordinate roles</td>
<td>Respects authority and other professionals</td>
<td>Obsequious; goes overboard to please</td>
</tr>
<tr>
<td>Teamwork</td>
<td>Non-participatory; not adequately contributing to teams</td>
<td>Works well with others and team members</td>
<td>Dominant and authoritarian; uncooperative; overbearing</td>
</tr>
</tbody>
</table>

### RESPECT FOR PATIENTS

<table>
<thead>
<tr>
<th></th>
<th>Inappropriate – Too Little</th>
<th>Appropriate</th>
<th>Inappropriate – Too Much</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relationships</td>
<td>Disrespectful to patients and/or families; insensitive to their beliefs, opinions, gender, race, culture, religion, sexual orientation, and/or status</td>
<td>Demonstrates sensitivity to patients’ beliefs, opinions, gender, race, culture, religion, sexual preference, and status</td>
<td>Accepting of all patient and family members’ behaviors regardless of their effect</td>
</tr>
<tr>
<td>Autonomy</td>
<td>Disregard for patient autonomy, i.e. patient’s right to choose</td>
<td>Respects patients autonomy and right to choose</td>
<td>Unable to provide for patients choice</td>
</tr>
<tr>
<td>Confidentiality</td>
<td>Disregards patient confidentiality</td>
<td>Demonstrates and maintains sensitivity to confidential patient information</td>
<td>Inappropriately upholds patients right to confidentiality, thereby putting them</td>
</tr>
<tr>
<td></td>
<td>Inappropriate – Too Little</td>
<td>Appropriate</td>
<td>Inappropriate – Too Much</td>
</tr>
<tr>
<td>----------------</td>
<td>---------------------------</td>
<td>-------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td><strong>Compassion</strong></td>
<td>Emotionally unresponsive; exhibits little compassion for others; at times appears cold, indifferent, and “heartless”</td>
<td>Is empathetic and sensitive to others; perceptive; can put self “in others’ shoes”; maintains objectivity</td>
<td>Objectivity is clouded by desire to help others; emotionally over-responsive and unduly empathetic, resulting in inability to be objective or effective; gives misleading information in effort to console</td>
</tr>
<tr>
<td><strong>Goal setting</strong></td>
<td>Aimless; educationally adrift</td>
<td>Sets and achieves realistic goals; reflective</td>
<td>Set unachievable goals</td>
</tr>
<tr>
<td><strong>Motivation and drive</strong></td>
<td>Has low standards of achievement in class and for clinical; satisfied to “pass” or “make do”; aspires to minimum standards</td>
<td>Routinely seeks to develop additional knowledge and skills; conscientious; strives for excellence</td>
<td>Overly competitive; perfectionist; answers for others when others are questioned</td>
</tr>
<tr>
<td><strong>Preparation</strong></td>
<td>Is not prepared for class and/or clinical; does not have a plan for success as a nursing student</td>
<td>Attains knowledge and competent skills prior to class/clinical</td>
<td>Overly driven to obtain knowledge and skills to the exclusion of classmates</td>
</tr>
</tbody>
</table>

### Self Assessment/Self Improvement

<table>
<thead>
<tr>
<th></th>
<th>Inappropriate – Too Little</th>
<th>Appropriate</th>
<th>Inappropriate – Too Much</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Responsibility</strong></td>
<td>Makes excuses; displaces blame</td>
<td>Admits errors; accepts responsibility for actions</td>
<td>Afraid to act for fear of making errors; assumes blame inappropriately; overly obsessive</td>
</tr>
<tr>
<td><strong>Feedback</strong></td>
<td>Resists feedback-positive or negative; defensive</td>
<td>Seeks feedback; implements change</td>
<td>Requires constant reassurance and feedback</td>
</tr>
<tr>
<td><strong>Self-confidence</strong></td>
<td>Always insecure; unable to act independently</td>
<td>Appropriately confident; asks for help when necessary</td>
<td>Overconfident; does not recognize own limitations</td>
</tr>
<tr>
<td><strong>Professional practice</strong></td>
<td>Does not engage in following guidelines;</td>
<td>Evaluates own practice in relation to</td>
<td>Overly obsessive in following guidelines,</td>
</tr>
</tbody>
</table>
POLICY ON DRUG USAGE

Purpose

Carson-Newman College is concerned with the safety of its students and wants to promote an atmosphere that allows every student to be as productive and safe as possible. We believe the use of drugs in a way that affects performance poses a significant safety risk to everyone and is a significant health risk for the individual.

This policy explains the program we have adopted to deter illegal use of controlled substances. This is not intended to punish per se, but the consequences of violating this policy may include discharge from the program. The only way to completely comply with this policy is to avoid use of all controlled substances.

This policy applies to all students in the MSN program at Carson-Newman College.

Prohibitions

No student shall manufacture, distribute, possess or use any unlawful drug. The use of legally prescribed medications is not prohibited, but the student may be required to get a statement from the medical practitioner that the use of the drug will not affect his/her performance. If there is any question, the Graduate Nursing Department may choose not to allow the student to work while taking the medication in question.

No student shall report for work or remain on duty while retaining a detectable amount illegal controlled substance in his/her system. A drug test verified as positive, adulterated, or substituted by the Medical Review Officer shall be considered a violation of this policy.

Testing

Drug testing will be conducted on each graduate nursing student prior to NURS 507 – Advanced Health Assessment and randomly if student behavior warrants a retest. Drug screens are verified through Verified Credentials. The Graduate Nursing Faculty will decide who will be retested based on criteria it deems reasonable and will include reasonable suspicion, significant behavioral change, and post-accident testing. Failure to comply with the request will be considered a refusal to test and will result in dismissal from the program. In addition, the student will be referred to the Tennessee Nurses Peer Assistance Program (TNPAP) and must participate fully. Refusal to participate in TNPAP will result in immediate discharge from the MSN program.

Procedure

1. Go to www.tha.com
2. Click on Student Background Checks located in the lower right hand corner of page.
3. To begin the process, click the GO button in the center of the page.

43
4. Select Carson-Newman College MSN Drug Test Only from the drop down menu for the drug screen.
5. You will be prompted through the remaining screens.

**Consequences**

Any violation of this policy will result in disciplinary action up to and including discharge. A referral for TNPAP may be obtained from the department chair.

If found in violation of this policy:
1. The student will be referred to TNPAP and will be expected to participate fully in the program.
2. Failure to register and participate in the program sponsored by TNPAP will result in immediate discharge from the MSN program.
3. Any student who violates this policy, but participates in the TNPAP program, and documents treatment for this problem may be considered for a leave of absence from the program. The student may be considered for readmission to the program at a later date.

This explanation is not intended to cover every circumstance that may arise in administering this program. The Department of Nursing reserves the right to modify any portion that seems reasonable without advance notice.

**POLICY FOR THE USE OF SOCIAL MEDIA**

**Purpose**

Carson-Newman Undergraduate and Graduate Programs of Nursing (hereafter, referred to as Programs of Nursing) support the use of social media as it relates to reaching current and prospective students and faculty/staff regarding school activities. However, the Programs of Nursing are dedicated to keeping students and faculty aware of the considerations in the use of social media as it relates to professional behavior.

Social media has become a common mechanism of communication in our society. Examples of social media and social networking are Wikipedia, blogs, podcasts, Allnurses.com, Twitter, Facebook, MySpace, YouTube, LinkedIn, as well as many others. Social media is public information and can be tracked. Individuals posting on social media have very little control over the use of the information. Nurses must keep professional boundaries with patients served. However, social media crosses those traditional boundaries. Students have an obligation to maintain professional boundaries. In addition, the reputation of Carson-Newman and the Programs of Nursing must be protected.

**Guidelines for Use of Social Media**

Guidelines for the use of social media at Programs of Nursing are based upon the following documents. The student is expected to read them (links have been provided). Additionally, the student is expected to watch the video on the use of social media on the National Council of State Boards of Nursing website (www.ncsbn.org).
• *A Nurse’s Guide to the Use of Social Media* from the National Council of State Boards of Nursing (November, 2011)

• *White Paper: A Nurse’s Guide to the Use of Social Media* from the National Council of State boards of Nursing (August, 2011)

• *ANA’s Principles for Social Networking and the Nurse* published by the American Nurses Association. (September, 2011)

**Consequences**

• Students are expected to conduct themselves in a manner appropriate to the nursing profession. In addition to **following** the guidelines above, students are expected to avoid behaviors identified in the Guidelines for Unprofessional Conduct as identified by the Tennessee Board of Nursing in the Rules and Regulations of Registered Nurses. Violating confidentiality of information or knowledge concerning the patient, except when required to do so by a court of law, is a violation of these guidelines. **Violations of social media policy may result in course failure and/or dismissal from the program.**

• Each student is legally responsible for individual postings. Postings that are harassing, defamatory, or in violations of state and federal laws may lead to additional liability for the student.

• HIPPA regulatory consequences apply to violations of patient privacy with an electronic device.
HIV/AIDS POLICY

Communicable disease information for the Carson-Newman College department of nursing HIV/AIDS policy is based on current available information from the Centers for Disease Control (CDC) and the Tennessee Department of Health (TDH). The current assessment of the risk that infected health care workers will transmit HIV to patients during invasive procedures does not justify mandatory testing of health care workers (TDH). Students diagnosed as HIV-positive will meet the current requirements for admission into the appropriate program and for progression in the major. If a student is unwilling or unable to comply with standard/universal precautions or has functional impairments that interfere with completion of course requirements, admission, or progression decisions would be made on a case-by-case basis.

Standard/universal precautions are an approach to infection control in which all human blood and certain human body fluids are to be treated as if known to be infectious for HIV, HBV, and/or other blood-borne pathogens. The proper application of standard/universal precautions will minimize any risk of transmission of Human Immunodeficiency Virus (HIV) and Hepatitis B Virus (HBV) from a health care worker to patient, patient to health care worker, or patient to patient.

The department of nursing requires all students to abide by the CDC Universal Precautions in all client contacts. The following measures for preventing HIV transmission in health care settings are recommended by the CDC:

1. Wear protective barriers appropriate for the procedure being performed when anticipating exposure to any body fluid.
2. Wear gloves and surgical masks for all invasive procedures. Wear eyewear and face shields when exposure to droplets, blood, or body fluid splashing, or generation of bone chips is possible.
3. Remove glove if torn or a needle stick occurs and apply a new glove as promptly as patient safety permits.
4. Wash hands and other skin surfaces before and immediately after contact with body fluids.
5. Do not recap or manipulate needles or sharps in any way! Place immediately in puncture resistant container after use.
6. Use available mouthpieces, resuscitation bags, and other ventilation devices when resuscitation is needed to prevent mouth to mouth contact.
7. Maintain equipment and handle specimens in accordance with hospital/institutional guidelines that reflect CDC recommendations.
8. Refrain from direct patient care and contact with patient care equipment if suffering from exudative lesions or weeping dermatitis.
9. Exercise judgment at all times as it is impossible to specify the type of barrier needed for every clinical situation.

Students who experience a needle-stick or body fluid exposure incident must report this to their faculty immediately and follow the agency protocol for exposure/injury. Students are advised to contact their own personal health care provider or local health department
following the incident and are responsible for maintaining their own health care coverage.

Students have a fundamental responsibility to provide care to all patients assigned to them. Currently, only four medical conditions exist that exempt students from caring for known HIV-positive clients. These include the following health care provider conditions:

1. a known infection that can be transmitted to the client
2. an immunosuppressed condition
3. pregnancy
4. open lesions or weeping dermatitis.

Refusal to care for HIV-positive clients is contrary to the ethical standards of the nursing profession. Faculty exemplify standards of ethical behavior and compassion and serve as positive role models when assigning HIV-positive clients to students for care. Students who refuse to care for these clients will be counseled by their faculty in regard to HIV/AIDS transmission, personal fears, and use of universal precautions. If refusal persists, disciplinary action may be taken.

POLICY ON BACKGROUND CHECKS

Purpose

The graduate nursing faculty of Carson-Newman College believe that client safety is of the utmost importance, and that clients should have confidence that any individual providing health care does not have a criminal history of mistreatment, neglect, violence, or defrauding the public in any manner.

Procedure

All students in the MSN program at Carson-Newman College are required to have a background check completed prior to or within 90 days of their first clinical rotation.

Please follow the instructions below.

1. Go to www.tha.com
2. Click on Student Background Checks located in the lower right hand corner of the page.
3. To begin the process, click the GO button in the center of the page.
4. Select Carson-Newman College Master of Science in Nursing program from the drop down menu.
5. You will be prompted through the remaining screens.

Please make sure that you read the disclosure and mark the box to indicate that you would like to receive a copy of your report. We will also receive notification of the findings from this background check. There is no need to give us a copy of your report.

You are responsible for the cost which can be paid by credit card, debit card, or e-check. If there are any questions, please contact the administrative assistant at 865-471-3425.
STUDENT RECORDS

Advising records of all students declaring nursing as a major are maintained by nursing faculty and staff.

Access

These records are available only to nursing faculty, administrative assistant, and to the individual student concerned.

Accuracy

To maintain accuracy of these records, students are asked to:
1. report a change of name, telephone number, and/or address to the administrative assistant
2. discuss any considered withdrawal or change of major with his/her adviser.

RESEARCH PROJECTS

Prior to taking the research project courses within the Graduate Studies in Nursing, a student must have completed: NURS 510 - Advanced Statistics; NURS 513 - Theories of Nursing; and NURS 516 - Research Methods and Design in Nursing.

Students may choose between three different options for their research project: thesis, advanced practice project, and the collaborative research project. Regardless of the type of research project chosen by the student, comprehensive examinations will be required for all Master of Science in Nursing degree students.

Thesis

Before registering for NURS 660 - Master's Thesis, a student must have selected an area for study and a doctorally prepared faculty member to chair the research. The thesis committee shall have three members. The chairperson and the second member of the thesis committee must be full-time nursing faculty members. The third member may be selected from outside the student’s degree program if desired. The thesis committee approval form must be submitted to the chair of graduate studies in nursing prior to beginning NURS 660. Continuous NURS 660 registration (Fall, Spring, and Summer) is required until the thesis is approved by the thesis committee. A seminar presentation must be completed prior to grade assignment.

Advanced Practice Project

The advanced practice project is a scholarly project designed to be completed by an individual student. The goal of this project is to submit an article for publication to a peer-reviewed journal of the student’s choice. The student decides on a topic of interest during NURS 516 – Research Methods and Design in Nursing, and then develops the topic into a publishable article. The article can
be developed in many different ways but should include something related to the role of the nurse practitioner as that role pertains to the student’s topic of interest.

The advanced practice project requires a committee of two faculty members from the department of nursing. The advanced practice project committee approval form must be submitted to the chair of graduate studies in nursing prior to beginning NURS 600. In addition, the student completes an additional 30 hours of clinical at a site that is congruent with topic choice. The clinical hours may be completed prior to the beginning of the spring semester so as not to interfere with the clinical hours required in the final semester and to assist the student in writing the article. The goal of the clinical hours is to give the student some practical experience within their topic of interest. A seminar presentation must be completed prior to grade assignment.

Collaborative Research Project
A collaborative research project is a written research project related to program of study that meets institutional requirements for a thesis. This project is completed by two students working collaboratively. In addition to a completed and bound thesis, a scholarly article for publication is required at completion of project. Before registering for NURS 630 – Master’s Research Project, a student must have selected an area for study, a collaborating partner, and doctorally prepared faculty member to chair the research. The committee must have four members. The chairperson and the second member of the committee must be a full-time faculty members. The third and fourth members may be selected from outside the student’s degree program if desired. The collaborative research project committee approval form must be submitted to the chair of graduate studies in nursing prior to beginning NURS 630. Continuous NURS 630 registration (Fall, Spring, and Summer) is required until the Collaborative Research Project is approved by the committee. A seminar presentation must be completed prior to grade assignment.
CARSON-NEWMAN COLLEGE
UNDERGRADUATE AND GRADUATE STUDIES IN NURSING
POLICY ON RESEARCH REVIEW

I. STUDENT RESEARCH
This pertains to all students currently enrolled at Carson-Newman (C-N) in the departments of Nursing who are involved in research either in the undergraduate or graduate program.

A. Before submitting completed Institutional Review Board (IRB) proposals to the Nursing Research Committee, the student will meet with the thesis chairperson or honors project advisor for help in developing the IRB proposal.
B. After working with the chairperson or advisor, students will submit the completed proposal electronically to the chair of the Nursing Research Committee.
C. Deadline for IRB proposal submission is as follows:
   Fall Semester – 1st and 3rd Mondays in October and November, 1st Monday in December
   Spring Semester – 1st and 3rd Mondays in January and February
   No IRB proposals will be reviewed after the last day of class in any semester or over any holiday period.
D. Please allow 2 weeks for review. The completed proposal will be reviewed by each Nursing Research Committee member.
E. If the project/thesis chair is on the Nursing Research Committee, an additional nursing faculty member will be asked to review the student forms.
F. The student will be notified in writing of approval, disapproval, or approval with modifications.
G. If approved, the Nursing Research Committee chair will forward a message of committee approval and an electronic copy to the program director/department chair. The program director/department chair will then forward the electronic copy to the college IRB committee for review and approval. At this point the student must submit to the chair of the Nursing Research Committee a hard copy of a signed signature page.
H. In order to facilitate information availability to all concerned in this process, the signature page will be kept separately in a central file in the program director/department chair’s office until the final approval of the IRB proposal is received. The signature sheet will then be attached to the approved IRB proposal (hard copy). The IRB Subcommittee Chairperson is responsible for maintaining completed IRB’s.
I. Research that is not approved or approved with changes should be resubmitted to the Nursing Research Committee after the deficiencies have been addressed.
J. Students will not be permitted to proceed with any part of their proposed study until final approval from the C-N IRB Subcommittee Chair is obtained.
K. Research conducted in another institution (hospital, university, or medical center) may require additional approval through that institution’s IRB. Students are responsible for obtaining this approval.
II. Research conducted on C-N Department of Nursing and Behavioral Health student population

A. Proposals for research to be conducted with students currently enrolled in the Department of Nursing and Behavioral Health must be submitted, along with the IRB forms, to the Nursing Research Committee. Allow 4 weeks for review of the project.
B. The proposal and the IRB forms will be reviewed by each committee member.
C. The principle investigator will be notified in writing of approval, disapproval, or approval with modifications.
D. Once approved, a copy of the proposal and the Nursing Research Committee recommendation will be forwarded to the program director/department chair then to the chair of the IRB subcommittee of the Graduate Committee for final approval.
E. Research that is not approved or approved with modifications should be resubmitted to the Nursing Research Committee when the deficiencies have been corrected.

III. Review of Faculty Research

A. Proposals for research from nursing faculty must be submitted to the Nursing Research Committee along with completed IRB forms for review. Allow 4 weeks for review.
B. Proposals and IRB forms will be reviewed by each Nursing Research Committee member.
C. If the primary investigator is a member on the Nursing Research Committee, an alternate nursing faculty member will be asked to review the proposal.
D. The faculty members will be notified in writing of approval, disapproval, or approval with modifications.
E. Once approved, a copy of the proposal and the Nursing Research Committee recommendation will be forwarded to the program director/department chair then to the chair of the IRB subcommittee of the Graduate Committee for final approval.
F. Research that is not approved or is approved with modifications should be resubmitted to the Nursing Research Committee after the deficiencies have been corrected.
G. Additional approvals from other institutions where the study will be conducted, if applicable, will be responsibility of the investigator(s).
General Guidelines

1. Comprehensive exams are scheduled over a period of two days.
2. The exams will be given in 2 two-hour blocks each day.
3. There will be a thirty-minute break between each exam block.
4. Students will use a word processing program. Answers must be double spaced.
5. A health assessment book, a pathophysiology book, and a drug book will be provided for the students.
6. Students are allowed to bring a comprehensive exam book to the test (see below for guidelines concerning the comprehensive exam book).
7. Students will adhere to a strict time limit of 2 two-hour blocks.
8. Direct quotes must be referenced in the body of the paper utilizing the current APA manual; however, no reference list will be required.
9. Flash drives will be provided for you. YOU MAY NOT BRING ANY FLASH DRIVES WITH YOU.
10. Students are not permitted to talk during the exam but may leave the room for breaks at their discretion.
11. A faculty member will distribute the test, clarify issues as needed, and serve as the official time keeper. The faculty member will also collect the flash drive or the written exam from the students at the end of exam time.

Comprehensive exam book guidelines

1. The comprehensive exam book may contain the following: power-point lectures, lecture notes, handouts, tables, or algorithms from articles you were assigned to read.
2. Access to the comprehensive exam book is allowed only during the last thirty minutes of each two-hour exam block.

Scheduled dates for 2013 Comprehensive Examination:

March 27, 2013 Administration of Part I
March 28, 2013 Administration of Part II
Content for all MSN tracks

<table>
<thead>
<tr>
<th>FNP track</th>
<th>Nurse Educator track</th>
<th>Dual track</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Day One</strong></td>
<td>1) Adult health + theory</td>
<td>Curriculum development + educational theory</td>
</tr>
<tr>
<td></td>
<td>2) Accountability</td>
<td>Accountability</td>
</tr>
<tr>
<td><strong>Day Two</strong></td>
<td>1) Pediatrics or Women’s Health</td>
<td>Teaching Methods and Strategies/Research</td>
</tr>
<tr>
<td></td>
<td>2) Research</td>
<td>Relevance of core courses to nurse educator role</td>
</tr>
</tbody>
</table>

Guidelines for grading comprehensive exams

1. All degree seeking students will take a written comprehensive exam.
2. All parts of the examination will be graded satisfactory or unsatisfactory. No letter or numeric grade will be assigned.
3. If the answer to one or more question is deemed to be unsatisfactory, the student will be given the opportunity to further expand and/or clarify his/her answer in an oral examination.
4. Faculty members who are involved in the grading of the comprehensive examination will be present for the oral examination.
5. Following the oral examination, the student will be asked to wait in another room while the faculty members reach consensus concerning the final grade. The student will be immediately informed of the faculty decision.
6. If a student should fail the oral examination, the student will have a second written examination over only the failed content with no further oral examination.
7. If the second written exam is failed, the student will be allowed to repeat the course containing the content addressed in the failure.
8. Following repetition of the required course(s), the student will be allowed to take another comprehensive examination.
9. If the student fails the second comprehensive examination, the student will not be able to graduate from this program.
OBJECTIVES/OUTCOMES: FAMILY NURSE PRACTITIONER

- Demonstrate competent advanced clinical practice nursing skills within existing or emerging health care delivery systems.

- Demonstrate Christian leadership in guiding and teaching clients and families, and facilitating the development of community systems, in collaboration with other providers, in the provision and management of client care.

- Provide consultation and care to individuals, families, and communities within the contexts of cultural awareness, social concern, aesthetic sensitivity, and personal responsibility for health.

- Use current research activities and scholarly work to improve and evaluate nursing practices and client outcomes.

- Demonstrate Christian values and ethical conduct in the exercise of clinical practice and professional leadership.

- Serve, through collaboration and informed leadership, as a change agent within the profession.

- Demonstrate the use of independent decision-making and critical thinking skills in the advanced practice of nursing and health care delivery.
CURRICULUM PLAN FOR MSN  
FAMILY NURSE PRACTITIONER TRACK  
FULL TIME

<table>
<thead>
<tr>
<th>COURSE</th>
<th>TITLE</th>
<th>HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fall Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 501</td>
<td>Advanced Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 503</td>
<td>Advanced Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 507</td>
<td>Advanced Health Assessment</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>9</strong></td>
</tr>
<tr>
<td><strong>Spring Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 513</td>
<td>Theories of Nursing</td>
<td>3</td>
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Clinical practicums include seminar and have a credit/clinical ratio of 1:4 hours.
## CURRICULUM PLAN FOR MSN
### FAMILY NURSE PRACTITIONER TRACK
#### PART TIME OPTIONS

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<tr>
<th>SCHEDULE A - 3-YEAR PLAN</th>
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* NURS 501 and NURS 503 MAY BE TAKEN IN ANY ORDER
+ MAY BE TAKEN ANY SEMESTER AFTER NURS 516

Clinical practicums include a seminar and have a credit/clinical ratio of 1:4 hours.
OBJECTIVES/OUTCOMES: NURSE EDUCATOR

- Establish an academic and clinical environment that provides leadership in curriculum, instruction, and evaluation within the contexts of cultural awareness, social concern, aesthetic sensitivity, nursing education, and personal responsibility for the learning of students.

- Demonstrate Christian values and ethical conduct in the exercise of nursing education and professional leadership.

- Utilize current research findings and scholarly work to improve and evaluate the science of nursing and nursing education.

- Serve, through collaboration and informal leadership, as a change agent within the profession of nursing and education.

- Demonstrate the use of independent decision-making and critical thinking skills in the development of curricula based on the mission of the program and institution in the advanced practice of nursing and education.

- Demonstrate a collaborative approach to improve societal and health care needs through nursing education to facilitate the enactment of best practices.
## CURRICULUM PLAN
### NURSE EDUCATOR TRACK

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<thead>
<tr>
<th>COURSE</th>
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**Total Hours** 35
### CURRICULUM PLAN
#### NURSE EDUCATOR TRACK
##### PART - TIME

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# CURRICULUM PLAN

## FNP/NE DUAL TRACK

### FULL TIME

#### Summer Semester

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**Total Hours** 54
## CURRICULUM PLAN
### NURSE EDUCATOR/FNP DUAL
#### THREE YEAR PART TIME

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**CURRICULUM PLAN FOR POST-MASTER’S CERTIFICATE**

**FAMILY NURSE PRACTITIONER TRACK**

The following course work is required if it has not been successfully completed in a previous master's program:

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<tr>
<th>COURSE</th>
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<th>HOURS</th>
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<tr>
<td>NURS 501</td>
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* All non-practitioner post-master's students are required to complete a minimum of 500 clock hours of supervised clinical practice as part of their program.

Clinical practicums include a seminar and have a credit/clinical ratio of 1:4 hours.

**Please note:** All students either degree seeking or certificate seeking admitted into the Graduate Studies of Nursing Program who are actively pursuing coursework will be given priority over new admissions or inactive students for placement into clinical courses. If there is no room in the program to allow the student to complete the program within the time allotted, then the applicant is not accepted. Tuition and fees for the graduate program in nursing will be the same for all students. The student must complete the certificate program within (5) years from time of admission to Carson-Newman College.
CURRICULUM PLAN FOR POST-MASTER’S CERTIFICATE
NURSE EDUCATOR TRACK

The following course work is required if it has not been successfully completed in a previous master's program:

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<td>Teaching Methods and Strategies</td>
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**Spring Semester**

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**Summer Semester**

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**Fall Semester**

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<td>Nursing Education Seminar</td>
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**Total Hours**  15*

Courses are listed by the semester they are taught. Individual plans of study will be developed for qualified applicants.

* All post-master's students are required to complete a minimum of 120 clock hours of supervised clinical practice as part of their program.

Nursing education practicums include a seminar.

Please note: All students either degree seeking or certificate seeking admitted into the Graduate Studies of Nursing Program who are actively pursuing coursework will be given priority over new admissions or inactive students for placement into clinical courses. If there is no room in the program to allow the student to complete the program within the time allotted, then the applicant is not accepted. Tuition and fees for the graduate program in nursing will be the same for all students. The student must complete the certificate program within (5) years from time of admission to Carson-Newman College.