2012-13 Community Life & Worship Event Request Form

Campus Ministries Department
Carson-Newman College
Jefferson City, Tennessee

(Please print)
Contact Person ___________________________________ Date Submitted ________________

Cell Phone # __________________________ E-mail _________________________________

C-N Box # ____________________________________________________________________

Sponsoring Group_______________________________________________________________

Chartered C-N organization, club or group?   Yes      No

Faculty/Staff Sponsor’s Name _____________________________________________________
(Sponsor must be involved in preparation for and present at the event.)

Faculty/Staff Sponsor’s Signature ______________________________________________

Event Date ________________________________ Event Time__________________________

Location __________________________________ Duration of Event_____________________

Event Title ____________________________________________________________________

Description of event ____________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

How will your event support the mission of CLW (see back of form)? _________________
_____________________________________________________________________________
_____________________________________________________________________________

CLW event request deadlines:  Fall Semester--October 1      Spring Semester—February 1

Completed request forms should be submitted to the Campus Ministries Office, 2214 Branner Avenue (located adjacent to the Maddox Student Activities Center). For further information please contact Nenette Measels, Director of Campus Ministries, 865-471-3437, nmeasels@cn.edu or Michelle Hodge, Campus Ministries Administrative Assistant, 865-471-3537, mhodge@cn.edu.
Community Life and Worship Mission Statement

Community Life and Worship provides student-focused events which integrate faith, learning and community for students, faculty and staff. The events consist of chapel on Tuesday mornings (Community Worship) and other specified co-curricular programming (Community Life) open to the entire campus community and supporting the mission, purpose and Christian heritage of Carson-Newman College.

2012-13 CLW Event Selection Criteria

1. Must be a campus-wide event open to all students.
2. Must be sponsored by a C-N department or C-N chartered organization, club, or group.
3. Should reflect high standards of excellence regarding organization and presentation.
4. Must meet the fall semester deadline of October 1 and the spring semester deadline of February 1.
5. Organizations, clubs, and groups may request one event per semester and departments may request three events per semester within the maximum number of offered events approved by the Campus Ministries Department.
6. Off-campus events will not be approved.
7. Events are reviewed on a semester-by-semester basis and inclusion in a given semester does not insure future credit.

For Campus Ministries Office Use Only

CLW credit approved?  Yes    No

_____________________________________________________
Director of Campus Ministries

Date Individual/Group Notified ______________________________________