GETTING STARTED

There are three places that you are trying to get admitted to all at one time – the college, the teacher education program, and the BASE-TN program. In an effort to consolidate the paperwork and make this all a little less daunting we have created a Getting Started Checklist which outlines the steps you will need to take.

Meet with Dr. Long. There’s just too many details that are individualized to answer on a website. Plus, the BASE-TN requires a Plan of Study as part of the application. This plan is determined by your educational history.

Apply to Carson-Newman College. The undergraduate link is at http://admissions.cn.edu/admissions/application/apply.asp. The graduate link is at http://www.cn.edu/admissions/graduate-admissions.

Note that you will be asked much of the same information in the BASE-TN application. The C-N application asks for 3 references; BASE-TN for 4. We will use the BASE-TN references for your C-N application as well.

Additionally, the C-N application asks for a Statement of Purpose and the BASE-TN asks for a Statement of Intent. Use the BASE-TN statement for that portion of the C-N application.

Download and complete the BASE-TN application form. Again, don’t let it intimidate you. We’re here to walk you through it.

Submit official transcripts from all colleges that you have attended.

Submit four letters of recommendation. Because BASE-TN requires some specific language, we encourage you to use these forms.

Submit appropriate standardized test scores as required for college admission.

Submit a current TBI background check (within the past two years).

Submit a copy of your current TN Teacher license (if applicable).

Arrange an on-campus interview which will be scheduled by the department.

All of the above should be sent to: Lisa Hodge, Department of Education – CN Box 72013, Carson-Newman College, 2130 Branner Avenue, Jefferson City, TN 33760.

DEADLINES: Fall entry – August 1; Spring entry– December 15; Summer entry – May 1