Carson-Newman College
RECOMMENDATION FORM FOR BASE-TN PROGRAM

Name of Applicant (type or print): _____________________________________________________

Program for which application has been made: ___________________________________________

TO THE APPLICANT: Deliver or mail this evaluation form to a reference (do not use relatives) listed on your application. Recommendation forms (4) should be returned immediately upon application for graduation. Applications will not be processed until the required recommendations are received. Applicants who agree to waive their rights to examine this evaluation form once it has been completed must sign in the space indicated.

This evaluator is:  
☐ Character Reference  ☐ Academic Reference
☐ Special Education Director  ☐ Principal or Immediate Supervisor
☐ Other Employment

Applicant’s signature ______________________________________ Date __________

TO THE EVALUATOR: The applicant listed above is applying for admission to the Department of Education at Carson-Newman College through BASE-TN, a state funded program that provides limited financial support to persons seeking to become licensed special educators in the state of Tennessee. Applicants are asked to identify individuals who can provide information about their academic potential, their character and personality, and their employment record. This individual is requesting that you provide information to the BASE TN Admissions Committee to assist in the admissions process. If the waiver statement above is not signed, this will be available for the applicant’s review. Return this form as soon as possible in order to expedite the evaluation of this candidate’s application. Thank you for your cooperation.

1. How long have you known this applicant? ___________________________________________

2. In what capacity have you known this applicant? ______________________________________

3. How do you perceive this individual’s interest in teaching special education? How has the applicant indicated an interest to serve students with disabilities? ___________________________________________

4. How likely do you think it is that the applicant will remain in Tennessee so that he or she can fulfill their payback terms with the state (one year for each semester’s worth of financial assistance)? ___________________________________________

5. Why do you think the applicant should be awarded BASE-TN funding? ____________________

__________________________________________

6. Please rate the applicant on each characteristic by checking the appropriate box.

<table>
<thead>
<tr>
<th>Qualifications</th>
<th>Excellent (upper 5%)</th>
<th>Superior (6-15%)</th>
<th>Good (16-25%)</th>
<th>Average (26-50%)</th>
<th>Below Average (Below 50%)</th>
<th>No Basis for Evaluation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motivation for graduate work</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intellectual ability for graduate work</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Breadth of General Knowledge</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Understanding of major field</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to analyze ideas</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ethical standards and integrity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oral English expression skills*</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Written English expression skills*</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Promise in research/scholarship</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer knowledge and skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Promise in leadership</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to work cooperatively, effectively, and with tact</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Based on your knowledge of the applicant and regarding the program to which the candidate has applied, please indicate your recommendation:

1. _______ Strongly recommend admission
2. _______ Recommend admission
3. _______ Recommend admission with reservations
4. _______ Do not recommend admission

Considering the qualifications rated above and the level of your recommendation, please comment on the applicant’s suitability for admission to graduate school through the BASE-TN program. Cite specific strengths and weaknesses. __________________________________________________________

_________________________________________________________________________

Signature of Evaluator: ___________________________ Date: ________________

Print Name: ____________________________

Title: ____________________________

Institution/Company/Agency: ____________________________

Address: ____________________________

Phone: ____________________________

RETURN RECOMMENDATION FORM TO:
Lisa Hodge
Carson-Newman College
C-N Box 72013
Jefferson City, TN 37760